

WiLS Board Meeting

May 20, 2013

Present:

Martha Berninger (Resources for Libraries and Lifelong Learning)

Marc Boucher (UW-Baraboo)

Christian Himsel (Concordia)

Marie Janz (Ministry Health Care)

Nancy Kieraldo (Madison Metropolitan School District)

Stef Morrill (WiLS Director)

Jennifer Peterson (Menasha Joint School

District)

Matt Rosendahl (Wisconsin Indianhead Technical College)

Bruce Smith (South Central Library System)

Ed Van Gemert (UW-Madison)

Lisa Viezbicke (Beloit College)

David Weinhold (Eastern Shores Library System)

Patrick Wilkinson (UW-Oshkosh)

Call to Order: Changes/Additions to the Agenda

No changes or additions to the agenda

Approval of April 2013 meeting notes

M. Berninger moved approval; C. Himsel seconded. Approved unanimously.

Action on the revised bylaws

The bylaws have been revised as discussed at the April board meeting and distributed to the board. E. Van Gemert moved approval; M. Boucher seconded.

The number of seats is incorrect in this version. The number will be 13 in the final version.

P. Wilkinson suggested a friendly amendment to the bylaws: remove the word "other" from Article III, A. This change will allow for libraries that are not non-profits to be members. The amendment was acceptable to all.

D. Weinhold also suggested a friendly amendment: add the following to Article 5, Section 4, B: "and he/she may designate a recording secretary." This amendment was also acceptable to all.

The motion, with friendly amendments, were unanimously approved.

Action on the revised employee handbook

As instructed at the last board meeting, S. Morrill did some research into PTO “banks” and has decided to keep separate vacation and sick time, as discussed at the April meeting. However, the handbook has been revised to explain “open hours” and to allow for use of all holidays as floating holidays.

M. Boucher moved approval of the handbook; N. Kieraldo seconded. Motion was approved unanimously.

Member breakfast at WiLSWorld

One of the events at WiLSWorld is our annual membership meeting/member breakfast. There is always a presentation and typically a discussion at this session. Should this year’s session focus on the transition and changes that have been made? The group thought that would be appropriate, and made the following suggestions:

- Frame the conversation in what it means for them.
- Use the opportunity for gathering feedback around services or new workgroup structure.
- Introduce the new team and their roles and how they are going to carry out their responsibilities.
- Discuss a communication plan.

The way the bylaws are now written, the new & old board members will overlap at the conference, and the new members will officially begin their terms at the board meeting on the second day.

Update on transition (aka Director’s Report)

S. Morrill provided a brief update, including information on membership, communication plan, branding, and the hiring processes. She asked all board members to let her know as soon as possible if they would like to continue on the board.

Next meeting

The board won’t need to meet again until WiLSWorld. If something comes up, we can have a special meeting in June.

P. Wilkinson moved adjournment; M. Boucher seconded. Meeting adjourned at 10:26.