

WiLS Board Meeting

Friday, February 24, 2017

Board Members, in attendance:

Mark Arend, Winnefox Library System

Martha Berninger, DPI RL&LL

Peg Billing, Tomahawk School District, Chair-Elect

Catherine Lavallée-Welch, UW-La Crosse

Melissa Matz, Elmbrook School District

Stef Morrill, WiLS (ex officio)

Steve Platteter, Arrowhead Library System

Tasha Saecker, Appleton Public Library

Scott Vrieze, Wisconsin Indianhead Technical College

Heather Winter, Milwaukee Art Museum, Chair

Board Members, absent:

Sylvia Contreras, Edgewood College

Lee Konrad, UW-Madison

Kristin Vogel, St Norbert College

Teresa Voss, Verona School District

WiLS Staff, in attendance:

Jeff Brunner, Melody Clark, Andrea Coffin, Sara Gold, Tom Klement, Lisa Marten, Melissa McLimans, Emily Pfothenauer

Call to Order: Changes/Additions to the Agenda

The meeting was called to order at 11:25 a.m. by chair Heather Winter. The agenda was revised to make a shorter virtual meeting. No other additions or changes were made to the agenda.

S. Morrill mentioned that a number of things have been removed from the agenda in the interest of time for the virtual meeting. The committee and workgroup reports will be submitted to the Board in print. Additional information about the new hires will also be sent in print. The updates on the strategic initiatives will be presented either in print or video. We'll discuss Basecamp later in the agenda, and could potentially use it as a medium to have a discussion about member breakfasts.

Approval of October 2016 meeting minutes

Motion to approve the October 2016 meeting minutes passed unanimously.

Report on the evaluation of the Executive Director and action on compensation plan for 2016/17

H. Winter reported on the evaluation of the Executive Director. The staff's responses were all very positive and reflected the collaboration and future growth. In the last 15 months, WiLS has added 6 new roles with various funding.

Keywords from the evaluations included trusted, inclusive, unifier, understands what members and staff needs. One response indicated that if they had any problems with Stef, they would go directly to Stef with that problem/concern.

One concern was a low response rate from Board members. If you have concerns with the questions, timing, or have any ideas, please email H. Winter.

S. Morrill has requested any increase for the director be the same as that of the staff in the 2017/18 budget. T. Saecker brought up a concern that the salary is not very competitive to other similar positions. The group discussed and felt that WILS should review the salary and make a statement about the need to invest in a director now rather than during a recruitment. Determining an appropriate amount should be the work of the Board, not S. Morrill. M. Berninger made a motion to form a subcommittee/workgroup to look into appropriate pay for the executive director position. P. Billing seconded. Motion

passed unanimously. P. Billing, K. Vogel, H. Winter, S. Vrieze, and M. Berninger all volunteered to participate on the workgroup.

Basecamp

In the past, the Board has discussed additional channels of communication between meetings. Slack was demonstrated as a possibility. WILS has a subscription to Basecamp, which could be another tool to organize ourselves and continue discussion between meetings. A. Coffin provided a demo of Basecamp.

The group discussed the possible use of the tool. Some of the questions that were discussed were:

Are there options for archiving past projects or discussions?

Yes. In the project settings, you can choose to delete or archive.

Is there enough storage space?

It is significant – about 500 GB per account.

Would this replace Dropbox and Slack other things for the Board?

Yes. It would be the place where everything, including communications, would happen for the Board.

The group agreed to give it a try. We will have separate projects for the Board and Finance Committee.

Update and action on Board seats

As of right now, the following seats would be up for election in 2017:

- UW Libraries (Catherine Lavallée-Welch)
- Technical Colleges (Scott Vrieze)
- SRLAAW (Steve Platteter)
- 1 K12 seat (Teresa Voss)
- 1 Special libraries seat (Heather Winter)
- 1 at-large representative (Lee Konrad)

According to the bylaws, we should not have more than 5 seats up for election in any given year, unless it is due to filling vacant seats. S. Morrill mentioned that, regardless, it would be better to have fewer seats up for election this year. She suggested that we draw lots to extend the length of one of these seats for an additional year, if the person in the seat is willing to serve the extra year. If those up for election could let her know by March 3 if they would be willing to stay on the Board for an additional year, she will draw for the seat that will be extended and inform the Board.

T. Voss, S. Vrieze, H. Winter, and S. Platteter all agreed to extend their terms if asked. S. Morrill will check in with L. Konrad, then will draw for the seat that will be extended.

Next meeting

The next and final meeting for this year will be May 25 (GoToMeeting).

Meeting was adjourned at 12:05pm. Motion to adjourn was made by P. Billing and seconded by S. Vrieze. Motion passed unanimously.